

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**MARCH 30**

**21**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on March 30, 2021 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jim VanDeGrift and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Brian Elleman, Dave Siebert and Mike Shaffer.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on March 8, 2021 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Department Reports:

**Fire/EMS:**

The Trustees discussed the Call Box from last meeting and tabled it until the next meeting.

Chief Michael Jameson and Assistant Chief Brian Elleman recommended the Board approve hiring Michael White as a Volunteer in Training. Mr. White will be required to observe for a 24-hour shift per month on station and complete his Volunteer Fire Certification. The effective date of hire will be April 1, 2021. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the foregoing resolution. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-07**. (A copy of the Resolution is included in the minutes.)

Chief Jameson and Assistant Chief Brian Elleman recommended the Board approve hiring Marianne Fonner as a Volunteer EMT & Volunteer Firefighter. Mrs. Fonner will be work a 24-hour shift per month on station. The effective date of hire will be April 1, 2021 at the volunteer rate of pay per run. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the foregoing resolution. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-08**. (A copy of the Resolution is included in the minutes.)

Chief Jameson and Assistant Chief Brian Elleman recommended the Board approve hiring Douglas Fonner as a Volunteer Firefighter II. Mr. Fonner will be work a 24-hour shift per month on station. The effective date of hire will be April 1, 2021 at the volunteer rate of pay per run. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the foregoing resolution. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-09**. (A copy of the Resolution is included in the minutes.)

Chief Jameson requested a Resolution to adopt and/or revise position descriptions for Volunteer Fire in Training, Volunteer Fire, Volunteer Fire I, Volunteer Fire II, Volunteer EMS – Basic, Volunteer Intermediate, Volunteer Paramedic and EMT- Basic full time with the effective date of March 30, 2021. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the foregoing Resolution. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-10**. (A copy of the Resolution is included in the minutes.)

Chief Jameson requested approval to post three EMT-Basic full-time positions internally with the expectation that the three complete Paramedic school within two years of their hire date. These positions will be posted at \$15.50 per hour and once they have obtained their certification for Paramedic, they will receive the standard \$1.50 increase per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the posting for three EMT-Basic full-time positions internally as stated above. All voiced a "YEA" vote and the motion passed.

Chief Jameson informed the Board that SCBA Testing is needed for forty-two tanks. The cost is \$65.00 per tank plus mileage. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the SCBA Testing for a cost up to \$3,000.00. All voiced a "YEA" vote and the motion passed.

Chief Jameson updated the Trustees on Station 33 regarding outstanding items and the drainage tile repair. The broken field tile was repaired and Mrs. Boggs has turned this into Miller Diversified for them to determine the responsible party. The sign needs to be placed on the building, seed and straw needs to be applied and asphalt completion. Additionally, the Road Department is getting signs made for the Fire Station as there has been some sports complex traffic coming into our drive. Mrs. Boggs has contacted the State for signage recommendations for the Fire Station. Mrs. Boggs

contacted the Sports Complex with her state contact for signage and explained the problems we experienced.

Chief Jameson gave the Trustees an update on Covid-19 numbers in the Township. As of March 22, there are 26 active cases in the Township.

#### **Road and Bridge:**

Ron Chasteen, Road and Bridge Supervisor, informed the Board that the snow equipment has been put away for the season. The cemetery has been mowed and some topsoil applied to graves. Timbercreek II & III will have new crack sealer applied today. Mr. Sams expressed his thanks to Mr. Chasteen and his team for all they do to keep the cemetery nice and the roads in good shape.

Mr. Chasteen requested a Resolution for the 2021 Resurfacing and Striping Project through the Warren County Engineer's Office. The resurfacing includes reclaimite and will affect parts of N. Liberty Keuter, Waynesville and Nixon Camp roads. The bid for the project is \$254,560.31 by Barrett Paving Materials Inc. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the foregoing Resolution. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-11**. (A copy of the Resolution is included in the minutes.)

Dave Siebert, Road/Maintenance Supervisor, informed the Board that the maintenance dept has the mowing equipment ready and a new clutch installed on one of the trucks. Mr. Siebert noted he saw some movement on Emmons Road and suggested we apply for a possible pier wall grant. Mrs. Boggs stated she contacted the Engineers office about this matter.

#### **Administration:**

Tammy Boggs, Township Administrator, continued from last meeting a discussion on limiting parking on both sides of the street in new developments and having turnarounds at street stubs. The Trustees agreed to send a letter to Warren County Regional Planning requesting future subdivisions to only allow parking on one side of the street and to include turnarounds or cul-de-sacs on stub streets. A motion was made by Mr. VanDeGrift, seconded by Mr. Jones to send a letter to Warren County Regional Planning as described above. All voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the Board that she received a request for indigent burial from Stine Funeral Home for Daniel Jones. The party claiming the remains, LaSheila Chambers does meet the qualifications of indigency established by Turtlecreek Township Indigent Burial Policy. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the payment of \$500.00 to Stine Funeral Home for the Indigent Burial costs of D. Jones. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-12**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received a request for donation to the Warren County Junior Fair Board for 2021 awards in the amount of \$499.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the payment of \$499.00 for Warren County Junior Fair. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-13**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that the Township needs to enter into Temporary Entrance and Work Agreements with Johnston, Elam and Beatty residents to repair tire marks through their yards during an outdoor fire run. Mr. Jones made a motion seconded by Mr. VanDeGrift to approve the Board of Trustees execution of Temporary Entrance and Work Agreements with Johnston, Elam and Beatty Residents. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-14**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested ratification for expenditure of \$1,900.00 to renew Sedgwick Managed Care of Ohio for the 2022 renewal fee as our Worker's Compensation third-party administrator. Mr. Jones made a motion, seconded by Mr. VanDeGrift to ratify the payment as stated. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-15**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested the Board to approve contracting with Industrial Appraisal Company to provide inventory service for the three Township buildings. The cost for the inventory service will be \$4,060.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the cost of the inventory service to Industrial Appraisal Company in the amount of \$4,060.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-17**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$844.23. The purchases are \$150.39 from Rural King, \$58.34 from Home Depot, \$129.93 from Amazon, \$50.40 from JME Ellsworth, \$50.00 from Smyth Auto Parts, \$44.00 from Ohio Organic Compost and \$361.17 from Summit Racing. Mr. VanDeGrift made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$844.23. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-03-16**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs presented a letter Mr. Sams received from Liberty Township asking the Board to write a letter of support for the Millikin Road interchange. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve writing a letter of support for the Millikin Road interchange as requested by Liberty Township. All voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding a revised preliminary plan for Hudson Estates. Two lots were added to the plan which is located on Hamilton Rd. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning.)

#### **General Reports:**

#### **CORRESPONDENCE:**

##### **IN:**

Email regarding concerts at Union Village.  
Letters from Miller Diversified Construction regarding ASIDACO, LLC  
Email regarding payroll tax on the JEDD  
Lebanon Life Newsletter  
Letter from Ledbetter, Parisi LLC regarding notice of withdrawal of Claim against Public Funds  
Warren County Commissioners legal notice rezoning application for Creek Song LLC  
Letter from Warren County Soil & Water regarding property on Hamilton Road that is disturbing land without a permit  
Email regarding road signs in a subdivision  
Letter from Henry Schein regarding update to state license  
Resolution from Warren County Commissioners regarding public hearing for rezoning application for Creek Song  
Email from Ohio Department of Commerce regarding liquor license  
Email from Mr. Hardin regarding EMS billing  
Email from Mr. Gamble regarding signage at Shaker Run  
Application to the Ohio Department of Commerce for the cemetery

##### **OUT:**

Letter to Mr. & Mrs. Beatty regarding Temporary Entrance and Work Agreement  
Letter to Mr. & Mrs. Elam regarding Temporary Entrance and Work Agreement  
Letter to Mr. & Mrs. Johnston regarding Temporary Entrance and Work Agreement  
Letter to Mr. Jiagn Guobin regarding high weeds at 298 Aspen Ridge  
Email to Mr. Roemer regarding scholarship application  
Letter to Warren County Regional Planning regarding Creek Song rezoning  
Letter to Warren County Regional Planning regarding appointments for 2021  
Email to Product Research regarding payroll tax on the JEDD  
Letter to Mr. & Mrs. Fonner regarding Volunteer position  
Letter to Warren County Regional Planning regarding Lakeside at Shaker Run Section Three Final Plat  
Email to Ohio Department of Commerce regarding liquor license  
Email to Mr. Hardin regarding EMS billing

#### **Fiscal Officer Reports:**

Amanda Childers, Fiscal Officer informed the Board that a Notice of new liquor permit was received from the State of Ohio. The request is for Armco Park for Michael Poulter to run the concessions for the ball fields. The license would be a Class D1, D2 permit for beer and wine. The Trustees had no objections. Mr. Jones made a motion, seconded by Mr. VanDeGrift that they had no objections to the requested liquor license permit for Armco Park as stated above. (A letter will be sent to the State of Ohio.)

Mrs. Childers informed the Board that a Notice of new liquor permit was received from the State of Ohio. The request is for Fennesseys Pub LLC-Union Village. The license would be a Class D1, D2, D3 permit for beer and wine. The Trustees had no objections. Mr. Jones made a motion, seconded by Mr. VanDeGrift that they had no objections to the requested liquor license permit for Fennesseys Pub LLC-Union Village as stated above. (A letter will be sent to the State of Ohio.)

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 32870 through 32922 (copy to follow) and Vouchers 292-2021 through 338-2021.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
3/15/21	3/19/21	280-2021	STATE OF OHIO	1000-539-0000	\$8,821.76	ADDITIONAL TAX ON PARI-MUTUAL WAGERING MIAMI VALLEY GAMING RACETRACK PERMIT 4-19-20 THROUGH 12-31-20 (DIRECT DEPOSIT)
					<b>\$8,821.76</b>	
3/26/21	3/29/21	285-2021	NOAH ZIMMER	2191-892-0000	\$147.00	CASH FOR EMPLOYEE PURCHASED LOGO SHIRTS
					<b>\$147.00</b>	
3/9/21	3/19/21	245-2021	HEALTHSCOPE BENEFITS	2191-299-0000	\$50.01	LIFE SQUAD SERVICES
3/12/21	3/19/21	246-2021	PARAMOUNT INSURANCE CO	2191-299-0000	\$132.00	LIFE SQUAD SERVICES
3/15/21	3/19/21	247-2021	TRICARE PAYMENT	2191-299-0000	\$370.24	LIFE SQUAD SERVICES
3/15/21	3/19/21	248-2021	BLUE CROSS BLUE SHIELD	2191-299-0000	\$83.76	LIFE SQUAD SERVICES
3/22/21	3/29/21	281-2021	AMBETTER FROM SUNCHINE HEALTH	2191-299-0000	\$552.16	LIFE SQUAD SERVICES
3/23/21	3/29/21	282-2021	US DEPT OF VETERANS AFFAIRS	2191-299-0000	\$635.70	LIFE SQUAD SERVICES
3/23/21	3/29/21	283-2021	AETNA	2191-299-0000	\$89.72	LIFE SQUAD SERVICES
3/26/21	3/29/21	286-2021	SEDGWICK	2191-299-0000	\$574.87	LIFE SQUAD SERVICES
3/5/21	3/8/21	244-2021	CGS	2191-299-0000	\$2,480.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/8/21	3/19/21	249-2021	ANTHEM BLUE	2191-299-0000	\$106.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/8/21	3/19/21	250-2021	CGS	2191-299-0000	\$730.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/9/21	3/19/21	251-2021	HBPIIL	2191-299-0000	\$171.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/9/21	3/19/21	252-2021	AETNA	2191-299-0000	\$368.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/9/21	3/19/21	253-2021	HWHO	2191-299-0000	\$372.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/9/21	3/19/21	254-2021	ANTHEM BCBS	2191-299-0000	\$429.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/10/21	3/19/21	255-2021	ANTHEM BLUE	2191-299-0000	\$196.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/10/21	3/19/21	256-2021	AETNA	2191-299-0000	\$519.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/21	3/19/21	257-2021	UNITED HEALTHCARE	2191-299-0000	\$218.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/21	3/19/21	258-2021	AETNA	2191-299-0000	\$329.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/21	3/19/21	259-2021	ANTHEM BLUE	2191-299-0000	\$801.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/21	3/19/21	260-2021	CGS	2191-299-0000	\$1,159.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/11/21	3/19/21	261-2021	UNITED HEALTHCARE	2191-299-0000	\$1,789.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/12/21	3/19/21	262-2021	HNB-ECHO	2191-299-0000	\$178.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/15/21	3/19/21	263-2021	AETNA	2191-299-0000	\$15.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/15/21	3/19/21	264-2021	ANTHEM BLUE	2191-299-0000	\$83.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/15/21	3/19/21	265-2021	MEDICAL MUTUAL	2191-299-0000	\$92.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/15/21	3/19/21	266-2021	CGS	2191-299-0000	\$780.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/16/21	3/19/21	267-2021	ANTHEM BLUE	2191-299-0000	\$82.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/16/21	3/19/21	268-2021	HUMANA	2191-299-0000	\$96.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/17/21	3/19/21	269-2021	AARP SUPPLEMENTAL	2191-299-0000	\$99.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/17/21	3/19/21	270-2021	HNB-ECHO	2191-299-0000	\$524.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/21	3/19/21	271-2021	UMR	2191-299-0000	\$77.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/21	3/19/21	272-2021	HUMANA	2191-299-0000	\$182.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/21	3/19/21	273-2021	UHC COMMUNITY	2191-299-0000	\$297.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/21	3/19/21	274-2021	AETNA	2191-299-0000	\$464.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/21	3/19/21	275-2021	ANTHEM BLUE	2191-299-0000	\$644.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/21	3/19/21	276-2021	UNITED HEALTHCARE	2191-299-0000	\$758.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/18/21	3/19/21	277-2021	CGS	2191-299-0000	\$1,099.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/19/21	3/29/21	287-2021	ANTHEM BLUE	2191-299-0000	\$100.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/19/21	3/29/21	288-2021	MOLINA HEALTHCARE	2191-299-0000	\$333.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/21	3/29/21	289-2021	ANTHEM BLUE	2191-299-0000	\$100.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/21	3/29/21	290-2021	BUCKEYE COMMUNITY	2191-299-0000	\$180.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/21	3/29/21	291-2021	MOLINA HEALTHCARE	2191-299-0000	\$386.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/22/21	3/29/21	292-2021	ANTHEM BLUE	2191-299-0000	\$417.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/23/21	3/29/21	293-2021	ANTHEM BLUE	2191-299-0000	\$66.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/21	3/29/21	294-2021	HUMANA	2191-299-0000	\$66.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/21	3/29/21	295-2021	AARP SUPPLEMENTAL	2191-299-0000	\$94.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/21	3/29/21	296-2021	AETNA	2191-299-0000	\$385.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
3/25/21	3/29/21	297-2021	CGS	2191-299-0000	\$1,414.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$21,197.52</b>	
3/15/21	3/19/21	278-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB 62 MARCH 2021 (DIRECT DEPOSIT)
3/15/21	3/19/21	279-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,169.66	LOCAL GOVT MARCH 2021 (DIRECT DEPOSIT)
3/22/21	3/29/21	299-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,816.59	MOTOR VEHICLE LICENSE TAX FEB 2021 (DIRECT DEPOSIT)
3/22/21	3/29/21	298-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,894.50	NEW \$5 PERMISSIVE AUTO FEBRUARY 2021 (DIRECT DEPOSIT)
3/22/21	3/29/21	301-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,209.50	OLD \$5 PERMISSIVE AUTO TAX FEBRUARY 2021 (DIRECT DEPOSIT)
3/22/21	3/29/21	300-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,240.60	CENTS PER GALLON MARCH 2021 (DIRECT DEPOSIT)
3/22/21	3/29/21	302-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$16,994.26	GAS EXCISE TAX MARCH 2021 (DIRECT DEPOSIT)
					<b>\$38,255.61</b>	
3/24/21	3/29/21	284-2021	BESS TRANSPORT LLC	2041-804-0000	\$1,460.00	SALE OF CEMETERY PLOTS SECTION 26, LOTS 6 & 7 R SCOTT
					<b>\$1,460.00</b>	

**Other Business:**

None.

**Visitor Concerns:**

Mike Shaffer reported that the Governor mandate for ten or less persons in a public meeting has been dropped. Mrs. Boggs will check with our legal counsel regarding this.

**Trustee Reports:**

Mr. VanDeGrift informed the Board about a resident who is having a noise issue with a neighbor. The noise is caused by motorcycles on a dirt track in their backyard. The Trustees discussed this and noted that Turtlecreek Township does not have a noise ordinance.

Mr. Sams informed the Board that the 290 acres of prison land north of the Racino is being looked at to become a shipping and light manufacturing space.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for April 12, 2021 at 7:00 P.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 21-03-07  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE MICHAEL WHITE, EFFECTIVE APRIL 1, 2021, AS A  
VOLUNTEER IN TRAINING**

**WHEREAS**, a position of "Volunteer in Training" has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Michael White be hired as a "Volunteer in Training"; and

**WHEREAS**, Michael White will be required to observe for a 24-hour shift per month on station and complete his Volunteer Fire Certification.

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Michael White for the position of "Volunteer in Training", effective hire dated of April 1, 2021.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 30<sup>th</sup> day of March, 2021

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 21-03-08  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE MARIANNE FONNER, EFFECTIVE APRIL 1, 2021  
AS A VOLUNTEER EMT/FF**

**WHEREAS**, the department has a position of “Volunteer EMT & Volunteer Firefighter” within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Marianne Fonner be hired as a Volunteer EMT & Volunteer Firefighter working a 24-hour shift per month on station; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Marianne Fonner for the position of Volunteer EMT & Volunteer Firefighter, effective hire dated of April 1, 2021 at the volunteer rate of pay per run. Ms. Fonner’s hours of work will be a 24-hour shift per month on station.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 30<sup>th</sup> day of March, 2021

Signed:	_____	“YEA”
	_____	“YEA”
Signed:	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-03-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE DOUGLAS FONNER, EFFECTIVE APRIL 1, 2021  
AS A VOLUNTEER FF II**

**WHEREAS**, the department has a position of “Volunteer Firefighter II” within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Douglas Fonner be hired as a “Volunteer Firefighter II” working a 24-hour shift per month on station; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Douglas Fonner for the position of Volunteer Firefighter II, effective hire dated of April 1, 2021 at the volunteer rate of pay per run. Mr. Fonner’s hours of work will be a 24-hour shift per month on station.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 30<sup>th</sup> day of March, 2021

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Signed: \_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 21-03-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION WHEREAS TURTLECREEK TOWNSHIP  
HAS ESTABLISHED JOB DESCRIPTIONS FOR  
VOLUNTEER FIRE IN TRAINING, VOLUNTEER FIRE, VOLUNTEER FIRE I,  
VOLUNTEER FIRE II, VOLUNTEER EMT – BASIC, VOLUNTEER  
INTERMEDIATE, VOLUNTEER PARAMEDIC AND EMT-BASIC FULL TIME**

**WHEREAS**, the Turtlecreek Township Board of Trustees have established job descriptions for Volunteer Fire in Training, Volunteer Fire, Volunteer Fire I, Volunteer Fire II, Volunteer EMT – Basic, Volunteer Intermediate, Volunteer Paramedic and EMT-Basic full time with the effective date of March 30, 2021; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have adopted these job descriptions effective March 30, 2021.

**THEREFORE**, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 30<sup>th</sup> day March, 2021

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 21-03-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**2021 Warren County Engineer's Annual Resurfacing with  
Barrett Paving Materials**

**WHEREAS**, Turtlecreek Township desires to participate in the 2021 Resurfacing Project through the Warren County Engineer's Office; and

**WHEREAS**, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for resurfacing; and

**WHEREAS**, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer's Office for the 2021 Resurfacing and Striping Project for the 2021 construction season; and

**WHEREAS**, the bid for the resurfacing project has been received and Barrett Paving Materials, Inc. bid was \$254,560.31 for the annual resurfacing and the Warren County Engineer's office accepted the bid; now

**THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township to paid to Barrett Paving Materials, Inc. the amount of \$254,560.31 for the 2021 annual resurfacing project for Turtlecreek Township,

Mr. VanDeGrift moved for adoption of the foregoing resolution, begin seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 30<sup>th</sup> day of March, 2021.

Turtlecreek Township

\_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 21-03-12  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE INDIGENT BURIAL FOR DANIEL JONES,  
TO STINE FUNERAL HOME**

**WHEREAS**, the Turtlecreek Township Board of Trustees have received a requested to provide indigent burial for Daniel Jones; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have been provided documentation that the party claiming the remains, LaSheila Chambers, does meet the qualifications of indigency established by Turtlecreek Township Indigent Burial Policy; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have been presented with an invoice from Stine Funeral Home in the amount of \$500.00.

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Jones the Turtlecreek Township Board of Trustees approved the payment of \$500.00 to Stine Funeral Home. All voiced a "YEA" vote and the resolution passed.

Adopted this 30<sup>th</sup> day March, 2021

Signed: _____	" YEA"
_____	"YEA"
_____	"YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 21-03-13  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Warren County Junior Fair Board in the amount of \$499.00 in support of the Warren County Fair Awards. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. Jones seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 30<sup>th</sup> day of March, 2021

Signed:	_____	" YEA"
	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-03-14  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TURTLECREEK TOWNSHIP BOARD OR TRUSTEES TO SIGN TEMPORARY ENTRANCE AND WORK AGREEMENTS WITH JOHNSTON, ELAM AND BEATTY**

**WHEREAS**, the Turtlecreek Township Board of Trustees has a need to enter into Temporary Entrance and Work Agreements with the Johnston, Elam and Beatty residents to repair tire marks through the yard; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have the need to sign the agreements on behalf of Turtlecreek Township; and

**THEREFORE**, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 30<sup>th</sup> day March, 2021

Signed:	_____	" YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-03-15  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO RATIFY PAYMENT TO  
SEDGWICK MANAGED CARE OF OHIO  
FOR 2022 RENEWAL FEE**

**WHEREAS**, the Turtlecreek Township Board of Trustees has a need to renew the 2022 contract with Sedgwick Managed Care of Ohio; and

**WHEREAS**, the Turtlecreek Township Board of Trustees ratify the payment for the 2022 renewal in the amount of \$1,900.00; and

**THEREFORE**, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 30<sup>th</sup> day March, 2021

Signed: \_\_\_\_\_ " YEA"  
\_\_\_\_\_"YEA"  
\_\_\_\_\_"YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 21-03-16

Date of Resolution: March 30, 2021

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 30<sup>th</sup> day of March, 2021.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 21-03-17  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township have determined a need to inventory the contents of the buildings for insurance purposes located at 670 N. State Route 123, 1550 State Route 741 and 1255 Oregonia Road; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township will contract with Industrial Appraisal Company to provide the inventory service of the three (3) buildings; and

**WHEREAS**, the cost of the inventory service will be \$4,060.00 and the source of the funds for the contract will be the General Fund (1000-110-360-0000 Contracted Services).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the cost of the contract to Industrial Appraisal Company in the amount of \$4,060.00.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 30<sup>th</sup> day of March, 2021

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

END OF MINUTES.